



Position Applying for:	<input type="checkbox"/> FT <input type="checkbox"/> PT <input type="checkbox"/> Temporary	Date of Application:
Job Location/Property:	Date Available for Work:	Compensation Expected:
How did you hear about this opportunity? Please specify: <input type="checkbox"/> Newspaper <input type="checkbox"/> Website <input type="checkbox"/> Job Service <input type="checkbox"/> Referral <input type="checkbox"/> Other		
Are you available to work any shift? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Personal Information (please print)				
Name (Last)	(First)	(MI)	Social Security No (required)	
Present Address	City	State	Zip	Telephone No
Previous Address	City	State	Zip	Message Phone
Email Address:				

High School Education				
High School Name	City	State	Zip	Graduated/GED <input type="checkbox"/> Yes <input type="checkbox"/> No

College/Post Secondary Education				
Name of Institution	City	State	Zip	Degree Received <input type="checkbox"/> Yes <input type="checkbox"/> No
Major	Special Courses Taken			Type of Degree

Post Graduate/Business/Apprenticeship/Other				
Name of Institution	City	State	Zip	Course of study
Degree or Certification received				

General Information

Have you ever been convicted of a felony or other crime of dishonesty, breach of trust, damage to the person or property of others? ___ Yes ___ No

If yes, give dates and explanation. (Conviction doesn't automatically exclude you from consideration for employment and you will be given the opportunity to explain any convictions.)

Can you provide proof, if hired, that you are eligible to work in the United States? ___ Yes ___ No

Have you worked for GOLDMARK (Midwest Management) before? If yes, give dates and location. ___ Yes ___ No

Do you own your own set of basic hand tools (required for maintenance positions) ___ Yes ___ No

List details of all skills, aptitudes and other qualifications which you feel are relevant for employment by GOLDMARK:

Specialized Skills

___ PC ___ Calculator ___ Typewriter

Machinery/Equipment Operated:

___ Word ___ Excel ___ Yardi

Employment History, list in descending order with most recent job first.

(must be completed even if providing a resume)

Are you currently employed? Please regard military service as an employer. ___ Yes ___ No

Name of Employer:

Telephone Number:

Address (street, city, state, zip):

From (month/year):

To (month/year):

Supervisor's Name:

May we contact:

Salary:

Hours worked/week:

___ Yes ___ No

Job Title:

Reason for Leaving:

Responsibilities *(list # of units managed if appropriate):*

Name of Employer:	Telephone Number:		
Address (street, city, state, zip):	From (month/year):	To (month/year):	
Supervisor's Name:	May we contact: ___ Yes ___ No	Salary:	Hours worked/week:
Job Title:	Reason for Leaving:		
Responsibilities <i>(list # of units managed if appropriate):</i>			

Name of Employer:	Telephone Number:		
Address (street, city, state, zip):	From (month/year):	To (month/year):	
Supervisor's Name:	May we contact: ___ Yes ___ No	Salary:	Hours worked/week:
Job Title:	Reason for Leaving:		
Responsibilities <i>(list # of units managed if appropriate):</i>			

Name of Employer:	Telephone Number:		
Address (street, city, state, zip):	From (month/year):	To (month/year):	
Supervisor's Name:	May we contact: ___ Yes ___ No	Salary:	Hours worked/week:
Job Title:	Reason for Leaving:		
Responsibilities <i>(list # of units managed if appropriate):</i>			

Please list any additional experience that relates to the position applying for:			

Professional References (required).

Give names, address and phone numbers for 5 references. Please list co-workers, supervisors or subordinates

First and Last Name	How Known?	Current Employer	Telephone No.

Please Read Carefully Before Signing

- I certify that all the information contained in this application is true and factual, and I understand and agree that any misrepresentation or false statement by me in connection with the application will constitute sufficient cause for GOLDMARK not to employ me, or if employed, to terminate my employment immediately.
- I understand and agree that all information furnished in this application may be verified by GOLDMARK. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give GOLDMARK all information relative to such verification and hereby release such individuals, organizations and GOLDMARK from any liability for any claim or damage resulting therefrom.
- I understand that a criminal background inquiry and credit reference may be required as a condition of my employment, and I hereby release, GOLDMARK, including all of its officers, agents, representatives, and employees, for any and all liability and damages arising out of any criminal background inquiry or credit report.
- I understand this application will remain active for 90 days from the date shown below and will automatically expire at the end of that 90 day period.
- GOLDMARK hires only United States citizens and aliens lawfully authorized to work in the United States. The Company requires all new employees to complete the designated employer's verification forms.
- I understand and acknowledge that this application is not a contract, expressed or implied, guaranteeing employment. Also, if I am employed by GOLDMARK, the continuation of my employment will be solely at the discretion of the Company. The Company's policies, practices, benefit programs and other terms and conditions of my employment are subject to revision or termination at the discretion of the Company.

I acknowledge that I have read the above statements and understand them._____
Signature of Applicant_____
Date**GOLDMARK is an Equal Opportunity Employer**Corporate Office • 1707 Gold Drive S • Suite 200 • P.O. Box 3024 • Fargo, ND 58108
Phone (701) 235-2920 • Fax (701) 239-5837 • Direct (701) 239-5832 • www.goldmark.com